



Lytham Town Council - Lead Councillor Responsibilities

Report to: Full Council

Date: Tuesday 31st March 2026

From: Clerk / Responsible Financial Officer

Agenda Item: N/A

Subject: Briefing Note - Lead Councillor Responsibilities

1. Purpose of Report

The purpose of this report is to provide a Clerk's briefing note for Councillors, to identify which Member has the Lead Councillor responsibility for portfolio elements within Town Council business.

This is not meant to be an exhaustive list, and will be updated as responsibilities change.

Councillors will also have responsibilities within Working Groups & Committees. Those business areas listed below might necessarily sit outside of, or across, those structures.

2. Lead Councillor Responsibilities

Councillor

Cllr Newell
Cllr Aitken
Cllr Bramall
Cllr Bamforth
Cllr Blackshaw
Cllr Cook
Cllr Farrington
Cllr Powell
Cllr Warburton

Responsibility

Chair of Lytham Town Council
Safeguarding
Clerk Supervision - on behalf of Clerk Management Team
Allotments
Christmas Lighting
Remembrance Events
Town of Culture 2028 application
Public Realm (Clifton Street) Developments
Biodiversity

Signed:



C - RFO

Luke Russell

Clerk

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